ADDENDUM I

SUBJECT: Request for Proposals #00174, Enterprise Software Application Consulting Services
Scheduled to Open: January 30, 2020 at 11:00 AM C.S.T.

FROM: Emily Hanson, Purchasing Coordinator
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DATE: January 21, 2020

This notice shall serve as Addendum No. I - to the above referenced SOLICITATION

THE ABOVE MENTIONED SOLICITATION IS HEREBY AMENDED AS FOLLOWS:

1. UPDATED: Questions and Answers from pre-solicitation meeting and submitted via email.

On January 14, 2020 the San Antonio River Authority (SARA) hosted a Pre-Submittal conference to provide information and clarification for the solicitation. Below is a list of questions that were asked at the pre-submittal conference and to those submitted via email before the question submittal deadline. SARA’s official response to questions asked is as follows:

1. What Project Management software does the River Authority use?

   Right now its Clarity, it could change.

2. Do you anticipate people will be on site or have remote access?
   It will depend on the complexity of the request. Currently we do remote but in previous years we have had on site assistance. We will have VPN access which would allow for remote access.

3. Should we expect an employee to be needed for an extended duration if they were to be assigned a project?

   No

4. Is it mandatory to have a HUB plan in this document?

   No
5. **When evaluating, does SARA take into consideration the sub teams that are proposed?**

   Yes

6. **Do you plan on awarding to more than one vendor?**

   Yes

7. **Would you be opposed to having new systems suggested that are all encompassing?**

   We are open to suggestions.

8. **Did you have a firm under contract for Lucity? If so, will this contract replace what they’re currently doing for you or would it be in addition to?**

   We are using the vendor for Lucity assistance and this contract would be in addition to the services they’re providing.

9. **Is there an anticipated contract value?**

   We have $50,000 to $100,000 allocated across all applications.

10. **There are multiple departments that will be involved with the systems, but who will manage the contract?**

    The Finance department will oversee the contract.

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**Please acknowledge addendum on Attachment F of the solicitation document when submitting a response.**