

MINUTES OF THE MEETING
OF THE
BOARD OF DIRECTORS OPERATIONS COMMITTEE
OF THE
SAN ANTONIO RIVER AUTHORITY
FEBRUARY 11, 2008

The Operations Committee of the SAN ANTONIO RIVER AUTHORITY Board of Directors was called to order by Thomas Weaver, Chairman at 2:00 p.m., Monday, February 11, 2008, in the Boardroom of the San Antonio River Authority, 100 E. Guenther, Bexar County, Texas.

Mr. Weaver called the roll and certified a quorum for the Operations Committee Meeting as follows:

Thomas G. Weaver	Present
H.B. Ruckman III	Present
Hector Morales	Absent
Názirite Rubén Pérez	Present
Louis E. Rowe	Absent

Staff members present were:

Suzanne B. Scott, General Manager
Steve Graham, Assistant General Manager
Steve Raabe, Director of Technical Services
Susan Eason, Director of Internal Resources
Sharon McCoy, Finance Manager
Mike Gonzales, Environmental Sciences Manager
Dale Bransford, Park Services Manager
Jim Blair, Watershed Operations Manager
Jim Boenig, Engineering Manager
Claude Harding, Real Estate Manager
Rudy Farias, Water Resources and Community Development Manager
Nefi Garza, Watershed Management Manager
Al Astran, Utilities Manager
Phil Weynand, Internal Resources Administrator
Georgia Snodgrass, Real Estate
Melissa Bryant, Water Resources and Community Development
Karen Opiela, Water Resources and Community Development
Hector Villanueva, Real Estate
Thomas Pardue, Engineer
Addison Looney, Engineer
Karen Bishop, Communications Program Developer
Rosy Anguiano, Executive Assistant

Others present were:

David Ross, Legal Counsel
Joe Newton, Bexar County

Regarding **Agenda Item 5: Approval of the Minutes of the Operations Committee Meeting Held on January 7, 2008.** Mr. Pérez so moved and seconded by Mr. Ruckman, Motion carried unanimously.

Mr. Weaver called on Rosy Anguiano for **Introduction of Visitors:** Ms. Anguiano introduced Joe Newton with Bexar County.

Mr. Weaver asked if there were any **Citizens to be Heard.** Ms. Anguiano reported there were none.

Mr. Weaver called on Rudy Farias for **Agenda Item 8: Presentation, Discussion, and Appropriate Action Regarding Entering into an Interlocal Agreement with East Central Special Utility District to Provide Wastewater Service within their Water Service Area.**

Mr. Farias explained that the San Antonio River Authority (River Authority) and East Central Special Utility District (East Central) have a mutual understanding that within East Central's water service area, East Central will seek and support the River Authority's efforts to provide wastewater services.

Based upon this mutual understanding, East Central and the River Authority have worked together to develop an interlocal agreement that formalizes the roles and responsibilities for each entity.

In summary, the interlocal agreement states the River Authority will study and plan for providing wastewater services within East Central's service area; work with individuals requesting wastewater service; permit and construct wastewater facilities or expand existing facilities; own, operate, and maintain such facilities; and present terms and conditions to East Central regarding treated wastewater effluent. East Central will authorize the River Authority to provide wastewater service within their water service area; bill and collect for the wastewater services; and will support the River Authority and individuals requesting sewer service.

Staff recommended a Motion indicating Operations Committee support for presenting to the River Authority Board a recommendation to approve an agreement between the East Central Special Utility District and the San Antonio River Authority to provide wastewater services within East Central's service area.

Mr. Weaver called for said Motion. Mr. Ruckman so moved and seconded by Mr. Pérez, Motion carried unanimously.

Mr. Weaver then called on Claude Harding for **Agenda Item 9: Presentation, Discussion, and Appropriate Action Regarding Agreements Between Bexar County and the San Antonio River Authority to Perform Real Estate Services in Support of the Bexar County Flood**

Control Capital Improvements Program and Accompanying Amendment to the Fiscal Year 2007/2008 Budget.

Mr. Harding stated that the Bexar County Commissioners Court has approved a Flood Control Capital Improvements Program over the next ten years in the amount of \$500,000,000. These projects include regional storm water facilities, low water crossings, natural waterway conveyances (channelization), outfall structures, and buyouts.

Bexar County has requested that the San Antonio River Authority provide real estate acquisition services for the program. A Capital Improvement Project (CIP) Management Team consisting of appropriate members of Bexar County's Infrastructure Service Department and the River Authority has been formed. The River Authority will assign its Real Estate Manager as the primary contact person and liaison with Bexar County. This person is responsible for the performance of tasks as assigned. The River Authority will report to the Bexar County Watershed Program Coordinator on a bi-weekly or as needed basis the status of the various projects underway and, on an as-requested basis, to Bexar County Commissioners Court.

The River Authority is proposing a comprehensive scope of services to manage and implement all of the real estate acquisition services needed to complete each project containing real estate services within the Bexar County Flood Control Capital Improvement Program. The major components of the scope of real estate services include:

- Manage the implementation of all project acquisition activities
- Develop and track project budget and schedule
- Provide logistical support for Bexar County's Infrastructure Service Department
- Implement acquisition/negotiation process
- Contract and manage acquisition related services including surveying, title, appraisal, relocation, legal, and other related services
- Provide to Bexar County the final deliverable of legal land rights necessary to construct the project
- Acquire land rights by eminent domain, if necessary, as a last resort

Phase 1 of the program consists of Briggs Road Drainage Project, Schaefer Road Drainage Project, Shepherd Road Low Water Crossing, and Laddie Place Phase III Regional Storm Water Facility. The River Authority has negotiated Letter Agreements with Bexar County for the River Authority to provide real estate services for Briggs Road Drainage Project, Schaefer Road Drainage Project, and Shepherd Road Low Water Crossing. It is anticipated that the Letter Agreement for Laddie Place will be completed once Bexar County determines the scope of the project.

It is our intent to include this program into any amendments to the amendatory contract with Bexar County.

A budget amendment to the 2007/08 fiscal year budget is required as the River Authority will be expending funds for these projects and reimbursed by the County. Acquisition cost for property acquired will be paid directly by the County.

Budget Account Number	Current Budget	Proposed Amendment	Amended Budget
<u>Bexar County CIP Fund</u>			
<u>Briggs Road</u>			
Project 64207001	0	\$ 82,750	\$ 82,750
<u>Schaefer Road</u>			
Project 64207002	0	396,750	396,750
<u>Shepherd Road</u>			
Project 64207003	0	82,000	82,000
<u>Laddie Place Phase III</u>			
Project 64207004	0	<u>5,000,000</u>	<u>5,000,000</u>
<u>Revenue</u>			
Bexar County	0	<5,561,500>	<5,561,500>
Net change to the Bexar County CIP Fund		0	0

Staff recommended a Motion indicating Operations Committee support for presentation to the San Antonio River Authority Board a recommendation approving the Letter Agreements on three projects for Phase I of the Bexar County Flood Control Capital Improvements Program, authorizing the General Manager to enter into the Letter Agreement on Laddie Place when that project comes on line, and approval of the amendment to the fiscal year 2007/08 budget.

Mr. Weaver called for said Motion. Mr. Ruckman so moved and seconded by Mr. Pérez, Motion carried unanimously.

Mr. Weaver called on Claude Harding for **Agenda Item 10: Presentation, Discussion, and Appropriate Action Regarding Consent to Bexar County's Conveyance and Waiver of Back Taxes on a 4.2 Acre Tract of Land Located at 4512 Sierra Street, San Antonio, Texas for the San Antonio River Improvements Project, Mission Reach, Phase 2.**

Mr. Harding explained that on January 8, 2004 Bexar County acquired approximately 4.26 acres located at 4512 Sierra Street, San Antonio, Texas at a tax foreclosure sale. Bexar County is holding the property in trust for all of the taxing entities including the River Authority that are still owed back taxes. Normally Bexar County would sell such property as surplus and distribute the proceeds to the taxing entities on a pro rata basis. However, knowing activity on Phase 2 of the Mission Reach was imminent, Bexar County held this property for the River Authority to acquire for purposes of the San Antonio River Improvements Project.

The property is on the west bank of the San Antonio River and is within Phase 2 of the Mission Reach of the San Antonio River Improvements Project. The current assessed value for tax purposes by the Bexar Appraisal District is \$54,330.00. The other partners of the San Antonio River Improvements Project besides the River Authority (Bexar County and the City of San Antonio) will be asked to waive their respective taxes and fees as shown below. Back taxes for the River Authority on this property amount to \$ 24.99.

Bexar County Flood Fund	\$ 146.01
Bexar County	2,825.14
City of San Antonio	4,875.79

City of San Antonio Code Compliance	<u>6,824.62</u>
Total:	\$14,671.56

Other taxing entities to be paid their respective back taxes and court costs are shown below. The funds necessary to purchase this property will be provided by the San Antonio River Improvements Project.

Harlandale Independent School District	\$ 5,893.02
San Antonio Independent School District	8,395.71
Alamo Community College District	909.41
University Health System	2,053.91
Court Costs	<u>2,401.75</u>
Total:	\$ 19,653.80

After requests are made to consent to Bexar County and the City of San Antonio to convey the property to the River Authority and to waive the taxes and fees, the River Authority will proceed to acquire the property for the benefit of the San Antonio River Improvements Project.

Staff recommended a Motion indicating Operations Committee support for presenting to the San Antonio River Authority Board a recommendation for the San Antonio River Authority to waive back taxes on a 4.2 acre tract located at 4512 Sierra Street, San Antonio, Texas, to consent to Bexar County’s conveyance of said land to the River Authority and to authorize the General Manager to acquire and to do and carry out all other activities necessary to complete such project.

Mr. Weaver called for said Motion. Mr. Pérez so moved and seconded by Mr. Ruckman, Motion carried unanimously.

Mr. Weaver called on Jim Boenig for **Agenda Item 11: Presentation, Discussion, and Appropriate Action Regarding the Award of a Construction Contract for Relocation of Existing TXDOT / Transguide Fiber Optic Cable at IH-10 and San Antonio River Area for the Mission Reach Ecosystem Restoration and Recreation Project – Phase I of the San Antonio River Improvements Project.**

Mr. Boenig stated that as a local sponsor to the U.S. Army Corps of Engineers (USACE) on the Mission Reach of the San Antonio River Improvements (SARIP), the San Antonio River Authority is responsible for coordinating the relocation of utilities in conflict with proposed improvements. As per the terms of our Project Cooperation Agreement (PCA) with the USACE, the cost of such relocations and land acquisitions is the sole responsibility of the local sponsor but the amount is credited towards the overall project local match requirements. A conflict with the Texas Department of Transportation (TxDOT) Transguide System fiber optic conduits was discovered late in the design process and must be relocated prior to the USACE Notice to Proceed for Phase 1 scheduled for April 2008.

TxDOT does not have the in-house capability to relocate the cable runs and cannot fund the relocation in time to meet our schedule. Joint meetings with the River Authority, Jacobs/Carter-

Burgess and TxDOT/Transguide determined that the most expeditious way to get the relocation accomplished would be for TxDOT to prepare the necessary design documents (including plans and specifications) and for the River Authority to administer the project as a construction contract.

The project schedule is:

Specifications and plans received from TxDOT	- January 4, 2008
Advertisement begins	- January 16, 2008
Open bids	- February 1, 2008
Award	- February 20, 2008
Issue Notice to Proceed	- February 21, 2008
Completion	- March 31, 2008

The funding source for this effort will be the SARIP Mission Reach Phase 1 construction authorizations from the City and County. The TxDOT engineer's estimate for the relocation is \$150,000.00.

Solicitations for bids were advertised as required by statute, and were received until February 1, 2008. The number of bidders, recommended bidder and bid amount were reported to the Operations Committee. The contract was awarded to the lowest bidder which was the BKC Group at \$129,684.20.

Staff recommended a Motion indicating Operations Committee support for presenting to the San Antonio River Authority Board a recommendation for River Authority staff to proceed with the execution of a contract with the recommended contractor in the amount of the bid and contingency for the relocation of existing TXDOT / transguide fiber optic cable at IH-10 and San Antonio River area.

Mr. Weaver called for said Motion. Mr. Pérez so moved and seconded by Mr. Ruckman, Motion carried unanimously.

Mr. Weaver called on Jim Blair for **Agenda Item 12: Presentation, Discussion, and Appropriate Action regarding the Award of a Contract for a Flood Debris Removal Project Located on the San Antonio River between Highway 59 and Highway 183 in Goliad County.**

Mr. Blair explained that this item will award a contract for debris removal within the limits of the Goliad Paddling Trail. Bids will be opened on February 6.

Staff recommended a Motion for Operations Committee support for presenting to the River Authority Board a recommendation for staff to award the debris removal contract to the lowest bidder.

Mr. Weaver called for said Motion. Mr. Pérez so moved and seconded by Mr. Ruckman, Motion carried unanimously.

Mr. Weaver called on Rudy Farias for **Agenda Item 13: Presentation, Discussion, and Appropriate Action Regarding a Joint Texas Water Development Board (TWDB) Grant Application to Study the Feasibility of Brackish Groundwater Desalination.**

Mr. Farias reported that five members of the Regional Water Alliance (RWA) are seeking the support of the San Antonio River Authority to cooperatively submit a grant application to determine the feasibility of developing a brackish groundwater desalination project in the Wilcox Aquifer. The five members of the RWA are Canyon Regional Water Authority, Green Valley Special Utility District, BexarMet Water District, East Central Special Utility District, and SS Water Supply Corporation. The grant application would be submitted to the Texas Water Development Board (TWDB) and is due by February 29, 2008.

The feasibility study includes identifying favorable brackish groundwater locations in the Wilcox Aquifer, installing up to two test holes, and conducting pumping tests and water quality analysis. In addition to testing the availability and quality of brackish groundwater, the study would include a public participation plan focused on engaging members of the community in the process of going from a feasibility study to potential construction of a water treatment plant.

With support from the Operations Committee, the River Authority will submit the grant application in conjunction with the five RWA members named above. The parties have each agreed to contribute \$20,000 in cash and the River Authority would contribute \$5,000 in in-kind services. The total cost of the feasibility study is estimated at approximately \$405,000. The TWDB grant request would be \$300,000.

Staff recommended a Motion indicating Operations Committee support for presenting to the San Antonio River Authority Board a recommendation for submitting a joint TWDB grant application to study the feasibility of a brackish groundwater desalination project in the Wilcox Aquifer.

Mr. Weaver called for said Motion. Mr. Ruckman so moved and seconded by Mr. Pérez, Motion carried unanimously.

Mr. Weaver called on Claude Harding for **Agenda Item 14: Briefing, Discussion, and Appropriate action Regarding a Request for Proposals to Construct, Manage, and Operate a Recreational Use Facility at the Salado 6 Dam Site on Blanco Road in San Antonio, Bexar County Texas.**

Mr. Harding stated that in February 2005, the San Antonio River Authority leased to the Northeast Youth Soccer Organization (NEYSO) approximately 26 acres in the auxiliary spillway of Salado 6 Dam site for soccer fields. The lease signed by NEYSO contained a clause that they had to be operational within 12 months or the lease would be terminated. As of December 21, 2007, no fields had been constructed on the property, and the lease has been terminated for nonperformance.

River Authority staff recommended advertising the property for a long-term recreational land use to be constructed on this property that will comply with restrictions on activities and improvements within the auxiliary spillway. The lease proposals were presented to the Operations Committee for consideration.

Staff recommended a Motion indicating Operations Committee support for River Authority staff to advertise for a Request for Proposal to lease the auxiliary spillway of Salado 6 Dam site for a long-term recreational land use.

Mr. Weaver called for said Motion. Mr. Pérez so moved and seconded by Mr. Ruckman, Motion carried unanimously.

Mr. Weaver called on Steve Graham and Michael Gonzales for **Agenda Item 15: Review and Discussion of Consultant Selection Activities and/or Consultant Contract Authorization, Renewals, Amendments or Extensions:**

- **Request for Proposals/Request for Qualifications for Architectural Professional Services for the Design and Associated Services for the Martinez II Administration Building**
- **Amendment to a Professional Services Agreement between the Authority and James Miertschin and Associates**

Mr. Graham explained that the Board Policy Number EO-0003 regarding the Selection, Monitoring and Evaluation of Professional Services / Consultants has defined Board notification requirements. For services expected to exceed \$50,000 staff shall notify the Board Operations Committee or other appropriate Board Committee prior to initiation of the selection process for consultant professional services to receive Board input. Upon completion of the selection process, staff shall report on: solicitation, evaluation, contract negotiation and the consultant selected. Staff shall also report the increase and total cost each time a consultant's services are renewed, amended or extended initially exceeding \$50,000 in total cost or exceeding \$50,000 for the amended service:

Staff will review with the Board of Directors consultant selection activities and/or consultant contract authorizations, renewals, amendments or extensions. Specifically, current activities for the following consultant services will be reviewed:

- i. Request for Proposals/Request for Qualifications for Architectural Professional Services for the design and associated services for the Martinez II Administration Building:

The San Antonio River Authority will solicit proposals for architectural services for the Martinez II operations/administrative building and associated facility needs.

The Architect/Engineer selected will be responsible for the (1) space needs and building assessment for Utilities and Watershed Operations to include buildings at the existing wastewater treatment plants and Watershed Operations facilities, (2) office/laboratory at the Martinez II Wastewater Treatment Plant (WWTP), (3) design of the new Martinez II office/administration building including foundation, structure, parking area and auxiliary service buildings, and (4) Parks Department office/education building.

These projects will be developed over several years with the Martinez II office/administration building being the first project. The office/laboratory building for the Martinez WWTP will be phased to coincide with the treatment plant expansion. The new office/laboratory will replace the existing separate buildings which are not adequate for the current and future needs of the treatment plant operation. The Parks Department building will be in a latter phase and will be funded through their operations budget.

Choosing one architectural/engineering firm will allow continuity and familiarity with the Utility Operations and will provide a long term plan for space needs for the Utility and field division of Watershed Operations.

- ii. Amendment to a Professional Services Agreement between the Authority and James Miertschin and Associates:

Mr. Gonzalez stated that the contract amendment will allow for an expansion of the Watershed Protection Plan (WPP) Project to include the development of a Total Maximum Daily Load (TMDL) Implementation Plan (IP) for the Upper San Antonio River, Salado Creek, and Walzem Creek basins. James Miertschin and Associates (JMA) shall conduct the necessary activities to coordinate the basic services to aid in the development of an IP. Adhering to SARA consultant selection process and conducting a staff review of qualified firms, SARA contracted with JMA for professional services to assist with the Upper San Antonio WPP Project in September 2005. The original contracted amount to initiate project activities was \$240,000. The contract was amended in February 2007 by \$34,850 to expand WPP activities to include the San Antonio River Loop. In order to continue SARA TMDL planning efforts through FY 2010 SARA staff recommends amending the contract with JMA by extending the scope of services into FY 2010, expanding the study area to include the Salado and Walzem watershed, and increasing the compensation amount by \$345,000 for a total contract amount of \$619,850. Funding for the development of an IP was provided in the approved FY 2007-08 SARA budget.

Mr. Weaver suggested having monthly briefings for the Operations Committee on the architectural services for the Martinez II operations/administrative building and associated facility needs as information becomes available.

Mr. Weaver called on Dale Bransford and Jim Boenig for **Agenda Item 16: Presentation on Environmental Options Related to the Elmira Street and Calaveras Lake Park Parking Lots.**

Calaveras Lake Park Parking Lot Improvements

Mr. Bransford explained that the Calaveras Lake Parking Lot Improvement Project construction was approved at the January 2008 Board meeting. Several questions were raised regarding the total area of asphalt, water runoff and landscaping. The Engineering and Parks Department staffs have examined the issues voiced by the Board and are looking at options to mitigate these concerns, with the assistance of a consulting landscape architect.

Shallow earthen detention basins are proposed for surface runoff on both sides of the parking lot. The basins will provide stormwater detention on the initial runoff and provide vegetative filter to improve water quality prior to release into the lake. Native plants adapted to shallow groundwater and occasional flooding are proposed to make the shallow basins develop as naturally as possible. Approximately 85% of the lot will flow toward the basins. The remainder will flow down the boat ramp.

As reported at the Board meeting, native plants will be installed around the existing restroom building. Additionally, the landscape architect is preparing a planting design for the detention basins, the southern side of the parking lot, and possible planting islands in the parking lot.

Mr. Ruckman and Mr. Weaver recommended not utilizing plants at the ends of the parking areas due to backing up of boats and rigs; plants could become a visual barrier.

Elmira Street Parking Lot

Mr. Boenig stated that the Engineering Department staff and Facilities staff are reviewing the parking area requirements for the Elmira lot. The site plan contains 57 parking spaces with pavement covering 77% of the site. Plans are currently in preliminary design with final design to be completed and permits obtained within 3 months. The design is considering all applicable codes and desires of the adjoining neighborhood association. In addition to that, River Authority staff is considering additional efforts to demonstrate good environmental stewardship. Several options will be analyzed and costs estimated for future Board consideration.

To that extent staff is proceeding as follows:

- Landscape Architect is being retained to develop landscape plans and to examine fencing on the Elmira and Atlanta Street sides. Native Xeriscape planting is anticipated in the landscape islands at the entrance, along the east side of the property, both streets, and in the interior island.
- Current design considerations to reduce peak stormwater runoff are shallow ponding in the lot, collecting runoff into a large sump, or by providing porous asphalt or open cell concrete block paving.
- Area lighting, perimeter fencing, vehicular and pedestrian security gates, security cameras and a crosswalk with a new sidewalk to the Environmental Center is included in the project scope to improve employee safety.
- Vehicular and pedestrian gates will be controlled by a card reader. The lot is for approved personnel only, not the general public.

Mr. Weaver recommended a sump pump option or other alternatives to the shallow ponding option.

Mr. Weaver called on Sharon McCoy-Huber for **Agenda Item 17: Presentation and Discussion Regarding Third Party Utility Billing.**

The San Antonio River Authority currently contracts with the following entities to collect for wastewater services:

BexarMet
City of Elmendorf
East Central
San Antonio Water System (SAWS)

These entities bill and collect wastewater fees the same time as their water fees. Then they forward the funds to the River Authority.

Staff visited with the Operations Committee on January 7, 2008, to review the situation. Staff is proceeding with its investigation of these accounts but would like to visit with the Board again about auditing the entities that do the River Authority's third party billings for correctness. Staff is also considering auditing the cities in the Salatrillo system.

Mr. Weaver called on Sharon McCoy-Huber for **Agenda Item 18: Presentation and discussion on the Randolph Air Force Base Wastewater Collection System Contract.**

Staff updated the Operations Committee on the status of the contract with the Defense Energy Support Center regarding Randolph operations and maintenance.

Mr. Weaver called on Steve Graham for **Agenda Item 19: Briefing on Martinez IV Sewer Plant, LTD, and the Graytown Road WWTP Sewerage System Services Agreement.**

Mr. Graham presented an update regarding Martinez IV Sewer Plant, LTD.

Mr. Weaver called on Steve Raabe for **Agenda Item 20: Briefing on Water Resources Development and Planning Activities.**

Mr. Raabe gave his briefing on the Water Resources and Development and Planning Activities.

Mr. Weaver called on Suzanne Scott for **Agenda Item 21: Status Report on the San Antonio River Improvements Project.**

Ms. Scott reported that the Museum Reach project is on schedule. The next executive meeting with Sheryl Sculley and Joe Aceves is on February 20.

Ms. Scott also reported attempts are being made to incorporate the 1870's dam into the design of the Museum Reach project.

Mr. Boenig reported that on the Urban Segment, the River Foundation is working on adding a grotto and some bridge enhancements to this project.

Ms. Scott reported the Mission Reach Phase I is out for bid. She also reported on a meeting held February 11, with General Cox and Colonel Martin with the Army Corps of Engineers, regarding adhering to schedules, reimbursements if money becomes available at a federal level, the slope stability issue, and the bid process.

Mr. Weaver called on Suzanne Scott for **Agenda Item 22: General Manager's Report.**

Ms. Scott reported on the following dates:

- Downstream tour is on Friday, February 22, at 9:45 a.m.
- Whooping Crane Event is on Thursday, February 21 through Saturday, February 23.
- Briefings to Commissioners Courts for downstream counties are tentatively scheduled for February 25 for Wilson County, March 11 for Karnes County, and March 24 for Goliad County.
- Board personal financial statements are due on April 30 to submit to State.
- Open government training will be on Friday, March 28.

Regarding **Agenda Item 23: Next Meeting Date**. The next Regular Meeting of the River Authority Board of Directors Operations Committee is scheduled for Monday, March 10, 2008, at 2:00 p.m..

There being no further business, the meeting was adjourned by Mr. Weaver, Chairman, at 4:15 p.m.

PREPARED AND RECOMMENDED FOR APPROVAL BY THE MANAGER.

SUZANNE B. SCOTT, General Manager

APPROVED BY THE OPERATIONS COMMITTEE AT THE MEETING HELD ON MARCH 10, 2008.

THOMAS G. WEAVER, Chairman

ATTEST:

STEPHEN T. GRAHAM, Assistant Secretary