

AGENDA

MEETING OF THE BOARD OF DIRECTORS' FISCAL COMMITTEE AND/OR OF THE BOARD OF DIRECTORS

SAN ANTONIO RIVER AUTHORITY

May 3, 2010, 1:00 p.m.

**Estimated Presentation Time: 3 Hours*



GENERAL AND CEREMONIAL ITEMS:

Estimated Presentation Time: 5 minutes

1. **CALL TO ORDER BY THE CHAIR, MS. TERRY E. BAIAMONTE**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL BY THE SECRETARY, MR. A. D. KOLLODZIEJ, JR.**
 - Terry E. Baiamonte
 - A.D. Kollodziej, Jr.
 - Michael W. Lackey, P.E.
 - Hector R. Morales
 - Gaylon J. Oehlke
 - Thomas G. Weaver
4. **CERTIFICATION OF A QUORUM BY THE SECRETARY**
5. **INTRODUCTION OF VISITORS**
6. **CITIZENS TO BE HEARD**

**Represents the time staff anticipate that it will take to make presentations or give briefings; does not include an estimate of the time required for individual presentation or for discussions generated by Board members.*

7. **APPROVAL OF THE MINUTES OF THE FISCAL COMMITTEE MEETING HELD ON APRIL 12, 2010**
8. **PRESENTATION, DISCUSSION, AND APPROPRIATE ACTION REGARDING THE OPERATING BUDGET FOR FISCAL YEAR 2010/11**
9. **EXECUTIVE SESSION PURSUANT TO SECTION 551.074 OF THE TEXAS GOVERNMENT CODE FOR DELIBERATION CONCERNING THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE OR DISMISSAL OF PUBLIC OFFICERS OR EMPLOYEES**
10. **PRESENTATION, DISCUSSION AND APPROPRIATE ACTION REGARDING THE SELECTION OF A FINANCIAL ADVISORY FIRM**
11. **GENERAL MANAGER'S REPORT**
 - **UPCOMING EVENTS CALENDAR,**
 - **FUTURE BOARD AND/OR COMMITTEE MEETINGS, AND**
 - **MEETINGS INVOLVING THE ATTENDANCE OF ONE OR MORE BOARD MEMBERS**
12. **ITEMS FOR FUTURE CONSIDERATION**
13. **NEXT MEETING DATE**
14. **ADJOURN**

Estimated Presentation Time: 3 Hours

SAN ANTONIO RIVER AUTHORITY
General Statements

This meeting is wheelchair accessible. Accessible parking is located at 100 E. Guenther Street. Requests for an interpreter for the hearing impaired must be received at least 48 hours prior to the meeting, or, to arrange for special assistance to attend this meeting, please call the Operator at 210-227-1373.

The Board of Directors' Fiscal Committee and/or the Board of Directors of the San Antonio River Authority may discuss and/or take action on any item listed in this agenda while convened in open session. The Board of Directors' Fiscal Committee and/or the Board of Directors of the San Antonio River Authority may also meet in Executive Session, pursuant to Section 551.071 of the Texas Government Code, to receive advice from legal counsel on any item listed in this agenda.

Date: 05/03/2010

Approval of the Minutes

Submitted By: Lupe Sanchez, Executive
Offices

Division: Executive Offices

Submitted For: Suzanne B. Scott

Department:

Information

CAPTION

**APPROVAL OF THE MINUTES OF THE FISCAL COMMITTEE MEETING HELD
ON APRIL 12, 2010**

Presenter

Ms. Baiamonte, Committee Chair

Estimated Presentation Time: 5 minutes

Recommendation

Motion to approve the minutes of the Fiscal Committee meeting held on April 12, 2010, as presented.

Discussion

Vote

Attachments

Link: [April 12, 2010, Fiscal Committee Meeting Minutes](#)

MINUTES

MEETING OF THE BOARD OF DIRECTORS' FISCAL COMMITTEE

SAN ANTONIO RIVER AUTHORITY

April 12, 2010, 10:30 am



GENERAL AND CEREMONIAL ITEMS:

1. **CALL TO ORDER WAS MADE BY THE CHAIR, MS. TERRY E. BAIAMONTE, AT 10:36 AM**
2. **PLEDGE OF ALLEGIANCE WAS RECITED**
3. **IN THE ABSENCE OF THE COMMITTEE SECRETARY, MR. A. D. KOLLODZIEJ, JR., THE VICE-CHAIR, MR. HECTOR MORALES, CALLED THE ROLL AND REPORTED THE FOLLOWING BOARD MEMBERS PRESENT:**

- Terry E. Baiamonte
- A.D. Kollodziej, Jr. (10:40 am arrival)
- Michael W. Lackey, P.E. (10:44 am arrival)
- Hector R. Morales
- Gaylon J. Oehlke
- Thomas G. Weaver

4. **CERTIFICATION OF A QUORUM WAS ANNOUNCED BY THE VICE-CHAIR, MR. MORALES**
5. **INTRODUCTION OF VISITORS**

Ms. Sanchez announced the citizens who were present.

6. **CITIZENS TO BE HEARD**

Ms. Sanchez announced that there were no citizens signed up to speak.

7. **APPROVAL OF THE MINUTES OF THE FISCAL COMMITTEE MEETING HELD ON MARCH 8, 2010**

Staff recommended a motion to approve the minutes of the Fiscal Committee meeting held on March 8, 2010, as presented.

Motion made by Thomas G. Weaver
Seconded by Gaylon J. Oehlke
Motion passed unanimously

8. PRESENTATION, DISCUSSION, AND APPROPRIATE ACTION REGARDING THE OPERATING BUDGET FOR FISCAL YEAR 2010/11

There being no action taken on this item, Ms. Baiamonte called for Agenda Item 9.

9. PRESENTATION, DISCUSSION AND APPROPRIATE ACTION REGARDING THE SELECTION OF A FINANCIAL ADVISORY FIRM

There being no action taken on this item, Ms. Baiamonte called for Agenda Item 10.

10. PRESENTATION, DISCUSSION AND APPROPRIATE ACTION REGARDING THE LEASE PURCHASE OF EQUIPMENT FOR WATERSHED OPERATIONS AND UTILITIES

Staff recommended a motion indicating Fiscal Committee support for recommending to the Board of Directors a resolution approving approximately \$67,000 for a first year lease payment as presented and a five-year lease purchase agreement in the total amount of \$315,000 to purchase equipment for Watershed Operations and Utilities.

Motion made by Thomas G. Weaver
Seconded by Hector R. Morales
Motion passed unanimously

11. GENERAL MANAGER'S REPORT CONCERNING THE FOLLOWING:
● **UPCOMING EVENTS CALENDAR,**
● **FUTURE BOARD AND/OR COMMITTEE MEETINGS, AND**
● **MEETINGS INVOLVING THE ATTENDANCE OF ONE OR MORE BOARD MEMBERS**

There being no action taken on this item, Ms. Baiamonte called for Agenda Item 12.

12. ITEMS FOR FUTURE CONSIDERATION

There being no action taken on this item, Ms. Baiamonte called for Agenda Item 13.

13. NEXT MEETING DATE

After brief discussion, it was decided that the next Fiscal Committee meeting will be May 3, 2010, at 1:00 p.m.

14. ADJOURN

There being nothing further to report, Ms. Baiamonte called the meeting adjourned at 12:25 p.m.

PREPARED AND RECOMMENDED FOR APPROVAL BY THE MANAGER.

SUZANNE B. SCOTT, General Manager

APPROVED BY THE BOARD OF DIRECTORS' FISCAL COMMITTEE AT THE MEETING HELD ON MAY 3, 2010.

TERRY E. BAIAMONTE, Committee Chair

ATTEST:

A.D. KOLLODZIEJ, JR., Committee Secretary

DRAFT

Date: 05/03/2010

Fiscal Year 2010/11 Budget

Submitted By: Sharon McCoy-Huber,
Support Services

Division: Support Services

Department: Finance

Information

CAPTION

PRESENTATION, DISCUSSION, AND APPROPRIATE ACTION REGARDING THE OPERATING BUDGET FOR FISCAL YEAR 2010/11

Presenter

Larry Anderson and Sharon McCoy-Huber

Estimated Presentation Time: 2 hours

Staff will discuss the following background materials that may be included and/or considered in the draft fiscal year 2010/11 budget:

- **Projected ending balances for the current fiscal year ending June 30, 2010:** To achieve accuracy in the preliminary budget, it is essential that ending balances for the current year be estimated based on reliable projections for the General Fund, the SARA Wastewater Systems Fund and the SARA Water Systems Fund.
- **Operating funds summaries for the fiscal year beginning July 1, 2010:** The preliminary fiscal year 2010/11 operating budget includes the General Fund, the SARA Wastewater Systems Fund and the SARA Water Systems Fund. The General Fund discussion will include the initial budget iteration numbers for revenues and expenditures. The management staff has met and made initial adjustments to establish a preliminary budget for this presentation.
- **Maintenance and operations tax rate for the 2010 tax year:** There will be no growth projections in the estimated valuations. Various scenarios for the 2010 tax rate will be discussed.
- **Rates for the SARA Wastewater Systems and SARA Water System:** Preliminary rates will be discussed with the average single family resident monthly charge.
- **Projects considered in the preliminary fiscal year 2010/11 budget:** Project summary tables with estimated funding requirements will also be discussed during the meeting.

Recommendation

Motion to be crafted, if necessary, after discussion of this item.

Discussion

Vote

Date: 05/03/2010

Executive Session: Personnel Issues

Submitted By: Lupe Sanchez, Executive
Offices

Division: Human Resources

Submitted For: Janet Pollock, Human
Resources Director

Department:

Information

CAPTION

**EXECUTIVE SESSION PURSUANT TO SECTION 551.074 OF THE TEXAS
GOVERNMENT CODE FOR DELIBERATION CONCERNING THE
APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES,
DISCIPLINE OR DISMISSAL OF PUBLIC OFFICERS OR EMPLOYEES**

Presenter

Janet Pollock and Larry Anderson

Estimated Presentation Time: 15 minutes

Discussion

Date: 05/03/2010

Selection of Financial Advisor

Submitted By: Sharon McCoy-Huber,
Support Services

Division: Support Services

Department: Finance

Information

CAPTION

**PRESENTATION, DISCUSSION AND APPROPRIATE ACTION REGARDING THE
SELECTION OF A FINANCIAL ADVISORY FIRM**

Presenter

Larry Anderson and Sharon McCoy-Huber

Estimated Presentation Time: 20 minutes

The cost proposals of the top three firms will be handed out at the meeting.

Recommendation

Motion recommending to the General Manager a financial advisory firm, to be named after discussion of this item, for contract negotiations with the San Antonio River Authority.

Discussion

Vote

Submitted By: Lupe Sanchez, Executive
Offices

Division: Executive Offices

Submitted For: Suzanne B. Scott

Department:

11.

Information

CAPTION

GENERAL MANAGER'S REPORT CONCERNING THE FOLLOWING:

- **UPCOMING EVENTS CALENDAR,**
- **FUTURE BOARD AND/OR COMMITTEE MEETINGS, AND**
- **MEETINGS INVOLVING THE ATTENDANCE OF ONE OR MORE BOARD MEMBERS**

Presenter

Suzanne B. Scott

Estimated Presentation Time: 10 minutes

Discussion

12.

Information

CAPTION

ITEMS FOR FUTURE CONSIDERATION

Presenter

Suzanne B. Scott

Estimated Presentation Time: 5 minutes

Discussion

13.

Information

CAPTION

NEXT MEETING DATE

Presenter

Ms. Baiamonte, Committee Chair

Estimated Presentation Time: 5 minutes

After brief discussion, the next Fiscal Committee meeting date will be determined.

Discussion

Fiscal Committee

14.

Date: 05/03/2010

Adjourn

Submitted By: Lupe Sanchez, Executive
Offices

Division: Executive Offices

Department:

Information

CAPTION

ADJOURN

Presenter

Ms. Baiamonte, Committee Chair
